

WE'RE HIRING

Teme Augama Anishinabek is dedicated to creating meaningful change in a way that honours our ancestors and future generations



APPLY NOW

Interested applicants are to provide a cover letter and resume.

Note: The selected candidate will be required to submit a satisfactory Criminal Record check which may include vulnerable sector search as well as three references.

EMAIL:
Apply@temagamifirstnation.ca

DEADLINE:
May 26, 2026 at 4pm

CHIEF & COUNCIL EXECUTIVE ASSISTANT

This full-time, permanent role, under the direction of the Operations Manager provides high-level administrative and coordination support to Chief & Council and plays a critical role in ensuring the efficient flow of information, documentation, and decision-making processes. The role ensures that Chief & Council are prepared, informed, and supported in all governance-related activities.

For a detailed job description including required education and skills, please visit our website: www.temagamifirstnation.ca/employment

WE VALUE: Dependability • Trainability



**TEME AUGAMA
ANISHINABEK**