



TEMAGAMI FIRST NATION

BEAR ISLAND,
LAKE TEMAGAMI, ONTARIO P0H 1C0
TEL 1.888.737.9884 | 705-237-8943
FAX 705.237.8959

Position: Natural Resources Technician

Department: Lands and Resources

Position Reports To: Lands and Resources Manager

Status: Regular, Full-Time

Term of Employment: Permanent

Position Summary

The Natural Resources Technician, as a member of the Lands & Resources Department, will provide supervision and technical leadership while participating in n'Dakimenan resource management planning, compliance monitoring, auditing, and implementation of the land guardians program. The Natural Resources Technician will use social media to promote the activities and events of the Lands & Resources Department.

The Natural Resources Technician is responsible for supervising and managing the land guardians and summer students. The Natural Resources Technician will assist in the creation of workplans for land guardians and summer students, and will oversee these workplans being carried out.

Primary Responsibilities

Planning and Coordination of Fieldwork (50%)

- Conduct field inspections, audits, and analyze reporting documents.
- Review resource industry plans and work schedules.
- Identify species found within the TFN traditional territory.
- Accurate notes, reporting and updating databases following field days.
- Disseminate relevant data in relation to project goals and observations to the appropriate person(s).
- Complete written reports including analysis of TFN collected data.
- Ensure all records are kept organized and up to date
- Actively participate in multi-departmental initiatives as required.
- Prepare and draft staff reports, long range plans, and other special projects as requested.
- Organizing, scheduling, and coordinating personnel and equipment needs for research



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management projects.

- Operating field program activities such as carrying out site inspections, and field surveys on foot, in vehicles, boats, snowmobiles, or aircraft.
- Collect and input data.
- Conduct multidisciplinary research locally to assess environmental issues and concerns on n'Daki Menan.
- Prepare samples and perform data analysis

Supervision of staff (25%)

- Supervise project staff and students.
- Provide technical supervision and support.
- Ensure that land guardians and summer students complete their work as expected.
- Provide learning opportunities in the field for staff.

Financial Management & Reporting (15%)

- Gather, assemble, and compile technical information for projects and databases, such as climate change, forestry, aggregates, etc.: prepare reports and recommendations on related matters (e.g., land disposition activities including leases, work permits, forest operation inspection reports, and other data collection activities.)
- Prepare land guardians budgets for submission to the Lands and Resources Manager for inclusion into the department budget.
- Follow established accounting policies and procedures.
- Monitor expenditures and report financial status to the Lands and Resources Manager as required.
- Prepare and submit funding proposals as required.
- Submit project/third party claims as requested.
- Assess and complete final reports as required.

Professionalism & Organizational Support (10%)

- Maintain confidentiality and uphold high ethical standards in all interactions and documentation.
- Attend meetings, workshops, conferences, and training sessions to stay current with sector developments.
- Support other initiatives within the Lands and Resources Department as assigned.



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Qualifications and Competencies

Education & Experience

- Degree in environmental sciences, or another similar field is considered an asset, AND/OR Diploma in a relevant environmental sciences program, such as forestry, fish & wildlife is considered an asset.
- Experience in the natural resources industry is consider an asset.

Certifications

- REQUIRED: Valid 'G' Level Driver's License and ability to be insurable.
- REQUIRED: Valid Ontario Pleasure Craft licensing and the knowledge, and ability to drive a boat independently on Lake Temagami and surrounding areas.
- Valid First Aid certification is considered an asset.

Skills & Attributes

- Ability to be a team player and work with minimal supervision.
- Ability to supervise staff in a variety of environments.
- The ability to drive snowmobiles and complete routine maintenance checks to ensure the safety of the equipment.
- Knowledge of Anishinabai values, culture, and traditions.
- Knowledge of natural resources issues and practices in the province of Ontario and experience in First Nation forestry issues.
- Leadership skills to lead and assign daily work to project team staff members, including monitoring and reporting on progress.
- Strong interpersonal skills to interact with diverse groups of individuals.
- Able to maintain effective work relationships.
- Ability to work effectively with community, government, and industry groups.
- Experience coordinating a public education and awareness campaign.
- Working knowledge of application policies, procedures, and practices.
- Ability to teach proper fieldwork techniques to summer students.
- Ability to use tact and good judgement in dealing with sensitive and complex issues as well as the ability to maintain strict confidentiality.
- Excellent oral and written communication skills.
- Comfortable creating social media posts promoting the work that Lands & Resources does.
- Advanced skills utilizing Microsoft Suite including Word, Excel, PowerPoint and general working knowledge of GIS and database management.
- Strong understanding and knowledge of Temagami First Nations culture, values, and traditions.



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Employee Required Equipment

- Must have durable work boots suitable for outdoor and physically demanding tasks.
- Must wear suitable clothing to protect against varying weather conditions, including extreme temperatures, rain, wind, to ensure comfort and safety while working outdoors.

Physical & Sensory Requirements

- Ability to conduct site visits and attend meetings in varied environments.
- Stamina to work in physically demanding outdoor environments.
- Ability to walk up to two kilometers over uneven and sloped terrain.
- Capability to assess and mitigate safety risks in varied work conditions.
- Capability to manage multiple tasks under pressure and respond to deadlines.

Work Environment

- Office and field-based with regular fieldwork required to conduct environmental sampling, set up equipment, and inspection land use.
- Occasional travel to conferences.
- Regular interaction with leadership, community members, industry partners, and government officials.