



TEMAGAMI FIRST NATION

BEAR ISLAND
LAKE TEMAGAMI, ONTARIO P0H 1C0
TEL 1.888.737.9884 or 705.237.8943
tfn@temagamifirstnation.ca
www.temagamifirstnation.ca

SCHEDULE 'A' – JOB DESCRIPTION

JOB TITLE:	1 Summer Student DPHC – Home & Community Care Worker
PRIMARY FUNCTION:	Ensuring various aspects of daily service provision are being completed at the Doreen Potts Health Centre. Student will be expected to provide assistance in a variety of areas within the health service field.
REPORTING RELATIONSHIP:	This position reports to Doreen Potts Health Centre Manager
STATUS:	Full-time, 35-hours weekly
SALARY:	Secondary Students: \$16/hour Post-Secondary Students: \$20/hour
TERM OF EMPLOYMENT:	8-weeks
EFFECTIVE DATE:	ASAP
INCUMBENT:	

JOB DUTIES

- Maintain confidentiality and conduct oneself professionally
- Work in collaboration with the Home & Community Care Coordinator
- Work alongside of Home Maintenance, Homemaker, Community Support with various duties but not limited to grass cutting, garbage disposal, minor home repairs, Elder's shopping trips
- Work alongside of Personal Support Workers with various duties but not limited to in home cleaning, assist with weekly drop ins, assist with monthly luncheons.
- Program supply shopping in accordance with policies and procedures
- Assist with any other programming as necessary
- Transportation of participants to various programming
- Other duties as required as it pertains to the Health Centre

QUALIFICATIONS

- **REQUIRED:** valid First Aid certification and CPR (will be provided upon hire)
- Post-secondary education in a related field or major with previous experience considered *an asset*
- Pleasure Craft License considered *an asset*
- Driver's license is considered *an asset*



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- Excellent organizational skills
- Good interpersonal skills

****PLEASE NOTE:** if you are not a licensed driver, you will not be permitted to complete any driving for TFN including client transportation**