



**TEMAGAMI
FIRST NATION**

**BEAR ISLAND,
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Constitution Task Force Terms of reference

Ratified by TFN Chief & Council July 24, 2024

1. Background

Temagami First Nation Chief and Council acknowledge the need to review our current Tribal Constitution and make recommendations for amendments. Furthermore, it is understood that constitutional amendments are necessary to preserve the effectiveness of the constitution over time.

2. Purpose

To establish a Constitution Task Force that will focus on emerging priorities of Temagami First Nation's Tribal Constitution that require updating. The Task Force shall maintain band member engagement, education and awareness with respect to any proposed amendments to the Tribal Constitution.

3. Objectives

- a) Review of Temagami First Nation Tribal Constitution
- b) Identify sections of TFN Tribal Constitution that require urgent updating including:
 - i. Responsibilities of office
 - ii. Voting at band member meetings
- c) Review community meeting structure, procedures and effectiveness
- d) Develop practical constitutional recommendations that are complete, accurate, up to date, clear, lawful and fit for purpose
- e) Develop a band member consultation process that is inclusive, transparent and engaging

ADMINISTRATION DEPARTMENT

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4. Task Force Members appointment

The Task Force members shall be appointed for the term of Chief and Council or may be dissolved upon completion of the task.

The Task Force shall consist of five (5) Temagami First Nation members. There will be an ex-officio member of Chief and Council.

5. Timelines and milestones

Meetings will be as required, with a minimum of two per month, and commence in the month of August 2024. Meetings will occur in-person or virtual.

The Constitution Task Force will submit a written report to Temagami First Nation Chief and Council on a monthly basis on the constitutional amendment progress.

The Task Force will be required to identify a band member engagement process no later than October 11, 2024.

6. Duties and functions

The main role and responsibility of the Task Force is to meet regularly to develop constitutional amendments and make recommendations to Temagami First Nation Chief and Council.

The Task Force will be involved in band member engagement on the recommended Tribal Constitution amendments to foster awareness, understanding and feedback.

The Task Force will always being mindful of our culture and our inherent rights in all decision- making.

Task Force members are required to devote time between meetings to review relevant materials and to be respectfully prepared for meetings.

To assist in this regard the Task Force may, from time to time, request Chief and Council to make staff and/or consultants available to advise the committee appropriately.

7. Voting on Tribal Constitution amendments

Band member voting on Tribal Constitution amendments will occur following band member engagement and consultation. Voting dates to be determined.