



**TEMAGAMI
FIRST NATION**

BEAR ISLAND,
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Four Pillars Project Request for Proposal

1. Overview

The **Gottfriedson Indian Residential School Day Scholars Settlement Agreement** was reached on January 21, 2023, between 325 First Nations from across Canada and the Government of Canada. The agreement settles a class action lawsuit that sought damages for the loss of language and culture brought on by Canada's Indian residential school system.

The Gottfriedson Settlement is intended to compensate the band class members, and funds will be disbursed to each member of the band class. The settlement with the band compensates communities for the collective harms to language and culture that occurred during the era of residential schools in Canada. There were four pillars that represent essential components of the settlement aiming to address the historical injustices faced by Indigenous communities affected by the residential school system.

Temagami First Nation is requesting proposals from qualified consultants to prepare a ten-year community plan.

2. Temagami First Nation Vision, Mission, and Values Statement

Vision statement

All Temagami People want to build something that is good where we live. We will work to do right by the land.

Mission statement

Good leadership and we will tell everyone what we are doing.

Values statement

We will be of strong heart when we make decisions. We will remember all long ago who lived and who will be born.

ADMINISTRATION DEPARTMENT

705.237.8943 ext.101

tfn@temagamifirstnation.ca | www.temagamifirstnation.ca

3. Background

The Teme-Augama Anishnabai and Temagami First Nation represent the Original People of N'dakimenan (Our Land) [Unceded]. Our creation story tells us that eight thousand years ago, the Creator placed us at Ishpatina Ridge, the highest point of land in what is now called Ontario. This timeline corresponds to the receding glaciers. Six thousand of those years have been corroborated by science, showing our continuous occupation.

N'dakimenan encompasses approximately 10,000 square kilometers of land, adjacent to what is now known as Quebec border and approximately four hundred kilometers north of the city of Toronto. Neighbouring Indigenous Peoples and First Nations do not dispute our boundary. Further, the boundary of N'dakimenan was accepted by the Supreme Court of Canada in Ontario (Attorney General v Bear Island Foundation,[1991]2 SCR 570).

We have maintained a distinct territory, laws, governing authority, social organization, and culture since time immemorial.

4. Purpose

As part of the settlement agreement funds were placed in a not-for-profit trust to support healing, wellness, education, heritage, language, and commemoration activities. The Four Pillars Society (FPS) was established to assist with the distribution of funds over the next twenty years. The FPS is guided by four pillars developed by the Representative Plaintiffs.

Four Pillars:

- ❖ Revival and protection of Indigenous **languages**.
- ❖ Revival and protection of Indigenous **culture**.
- ❖ Protection and promotion of **heritage**.
- ❖ **Wellness** for Indigenous communities and their members.

Temagami First Nation (TFN) seeks a qualified consultant to develop a comprehensive ten-year plan that aligns with TFN's objectives and promotes four pillars. The successful consultant will work closely with TFN staff, residential school survivors, community, elders, youth, and the Four Pillars Society to create a strategic roadmap for the future.

5. Four Pillars planning team structure

The Executive Director (Or designate) for Temagami First Nation will oversee the Four Pillars project. The Four Pillars planning team will provide guidance with respect to the process, deliverable and community consultation.

6. Approach to community consultation

Temagami First Nation recognizes the importance of community outreach and consultation within our Four Pillars project. Consultants when preparing their community consultation segment of their proposal should consider the following:

- ❖ Ensuring a human-centred approach to consultation and engagement. The approach ensures that members from the community are at the centre of engagement that relates to them, and their perspectives are impactful in the planning process
- ❖ Consultation is conducted in a manner that is respectful, empathetic, compassionate, productive, constructive, and culturally appropriate
- ❖ Support safe participation conducive for participants to unpack sensitive and complex issues
- ❖ Involve listening, sharing ideas, considering issues together, and seeking feedback in a way that allows participants to keep their authentic voices and feel safe to share their valuable lived and living experiences
- ❖ Work towards achieving common goals while making each person feel supported
- ❖ Identify core contextual and historical elements, including understanding and identifying barriers that may have been experienced by those involved
- ❖ Equip those leading our activities with an understanding of the broader local context to conduct activities that are community-competent
- ❖ Ensuring appropriate time, adequate spaces including technology platforms and other supporting resources such as translation, and mental health support

7. Scope of work

The consultant's responsibilities will include, but are not limited to:

A/ Needs assessment and engagement:

- Conduct a thorough needs assessment within the Temagami First Nation community.
- Engage with residential school survivors, community, elders, youth, and other stakeholders to gather input and insights.
- Identify key priorities and challenges related to revival and protection of our culture and language, protection and promotion of our heritage and wellness for our communities and our People.

B/ Strategic planning:

- Develop a 10-year plan that outlines specific goals, objectives, and actionable steps.
- Ensure alignment with the four pillars: language, culture, wellness, and heritage.
- Consider sustainability, inclusivity, and community empowerment.

C/ Collaboration and Coordination:

- Work closely with Temagami First Nation staff and members, to integrate planning efforts.
- Collaborate with Four Pillar Society to leverage existing resources and expertise.
- Coordinate with other relevant agencies and organizations.

D/ Financial Planning:

- Provide a budget framework for implementing the 10-year plan.
- Identify funding sources (including the planning funds) and allocate resources effectively.
- Ensure transparency and accountability in financial management.

E/ Reporting and Monitoring:

- Establish performance indicators and milestones.
- Regularly assess progress and adjust strategies as needed.
- Prepare progress reports for Temagami First Nation Chief and Council and other stakeholders.

8. Proposal content

The consultant will prepare a proposal that clearly indicates how the consultant will conduct the work set out in this Request for Proposal. The consultant's proposal will contain, but not be limited to:

- Methodology indicating the approach that will be used in the project.
- A detailed proposal for community engagement and consultation.
- A schedule of tasks, meetings with the Four Pillars planning team
- Names, qualifications and experience of staff and sub-consultants assigned to the project and identify the project lead. Specifically outline the consultants' knowledge understanding and experience working with First Nation communities.
- Examples of past projects of a similar nature successfully completed by the consultant including references from projects. References from First Nation communities are considered an asset.
- Maximum total cost of the project, broken down by phases and tasks, with fees and disbursement costs listed separately; along with suggested payment schedule related to tasks completed.
- Per diem rates for key personnel involved in the project, with an estimate of the number of days that the project staff will spend on the project.
- Identify any other costs that may be considered necessary for the completion of the project.

9. Proposal submission

Proposal submissions shall be a maximum of 20 pages including all supporting documentation.

Given the difficulty of delivering proposals by personal service, courier, or mail to the remote community of Bear Island, all proposals shall be submitted by email only on or before **August 23, 2024, at 11:59 pm** to

David McKenzie, Executive Director

ed@temagamifirstnation.ca

Proposal submission shall include:

- Proposal in accordance with Section 8 – Proposal Content
- References in accordance with Section 10 – References
- Project budget in accordance with Section 8 – Proposal Content
- Statement of Acknowledgement of Addenda in accordance with Section 16 - Addenda
- Declaration of conflict of interest if applicable in accordance with Section 18 – Conflict of Interest
- Letter requesting non-disclosure of documents if applicable, in accordance with Section 19 – Ownership of Proposal and Disclosure

10. References

The consultant will provide a minimum of three (3) references for consulting services for similar services. Temagami First Nation reserves the right to contact any or all references. Temagami First Nation defines a reference as any reference supplied with a proposal submission, in addition to any other reference known to Temagami First Nation.

11. Project budget

All prices shall be FIRM and in Canadian Dollars for the project and shall include, without limitation, all required labour, materials, and other services required to complete the project. Temagami First Nation is exempt from paying HST therefore, price should be without HST.

12. Incurred costs

All costs incurred by the consultant in conducting research, investigation or otherwise as may be necessary for the preparation of a response to this Request for Proposal shall be borne by the consultant and not chargeable in any way to Temagami First Nation.

Temagami First Nation reserve the right to change the scope of this project to bring the price within approved budget limits. Temagami First Nation reserve the right to waive formalities and enter negotiations with the successful consultant, all consultants, or any consultant to bring the project within the budget available. Should it be deemed that the changes in the scope of the project are of sufficient magnitude Temagami First Nation may cancel the Request for Proposals and at its sole discretion may commence a new process to complete the project within the budget available.

Temagami First Nation shall not be responsible for any liabilities, costs, expenses, loss, or damage incurred, sustained, or suffered by any consultant(s) prior to or after or by reason of the acceptance or non-acceptance or delay related to this proposal.

13. Errors and Omissions

Temagami First Nation shall not be held liable for any errors or omissions in any part of this Request for Proposal. The information in this Request for Proposal has been provided solely as a guideline for consultants. The information is not guaranteed or warranted to be accurate by Temagami First Nation nor is it necessarily comprehensive or exhaustive. Consultants are to form their own opinions and conclusions with respect to the matters addressed in the Request for Proposal.

14. Evaluation

The following selection criteria outline the areas of importance that will be considered in project award. Proposal submissions should satisfy all criteria points wherever possible. Temagami First Nation will review all qualified proposals received and score the proposals in relation to the following criteria:

- | | |
|---|-----|
| a) Project understanding, methodology and workplan | 15% |
| b) Community engagement strategies | 25% |
| c) Consultants' qualifications and experience on similar projects | 15% |
| d) Project schedule | 15% |
| e) Project price | 25% |
| f) Quality of submission | 5% |

Temagami First Nation will accept the proposal that is deemed to be the best value to Temagami First Nation and reserve the right to accept other than the lowest priced proposal. All qualified proposals will be reviewed and evaluated. Additional information may be requested from one, more than one, or all consultants if required for evaluation of the proposals.

15. Communications

Inquiries regarding the interpretation or scope of the Request for Proposals shall be submitted by email only, prior to **August 16, 2024**, to:

David McKenzie, Executive Director

Email: ed@temagamifirstnation.ca

All inquiries must reference: **Four Pillars Project RFP** in the subject line.

In submitting a proposal, the consultant acknowledges that they have read, understood, and accepted the terms and conditions of the Request for Proposals in full. Temagami First Nation is not responsible for any misunderstanding of the Request for Proposals.

Under no circumstances shall the consultant rely upon any information or instruction from Temagami First Nation, its employees, or agents unless in writing by the Executive Director.

16. Addenda

Consultants will be advised by addenda of any required additions, deletions, or alterations in the requirements of the Request for Proposals. Addenda will be posted on the Temagami First Nation Website at: <https://www.temagamifirstnation.ca> under the Request for Proposals – Four Pillars Project. It is the consultant's sole responsibility to check for addenda issued. Acknowledgement of Addenda is a mandatory requirement. Failure to acknowledge addenda will result in the Proposal being deemed non-compliant and not eligible for award.

17. Right to reject or not open

Temagami First Nation reserves the right to reject any or all proposals, and the lowest or highest as the case may be will not necessarily be accepted. The right is reserved to accept the whole or any part of the proposal. Temagami First Nation reserves the right to NOT open a proposal should an inadequate number of proposals be received. Unopened bids shall be returned to all consultants who responded.

18. Conflict of Interest

Temagami First Nation reserves the right to disqualify a proposal where they believe a conflict of interest or potential conflict of interest exists in regard to the consultant and the project.

The successful consultant will work solely and exclusively in the interests of Temagami First Nation at all times to ensure that the project is successfully completed. The consultant must identify current and potential situations of conflict of interest or perceived conflict of interest that they may have in the service area, if any. This information will be considered by the Temagami First Nation in their evaluation of the proposal.

19. Ownership of Proposal and Disclosure

All documents, including proposals, submitted to Temagami First Nation will become the property of Temagami First Nation. If the consultant wishes any or all of the documents that they submit to the Temagami First Nation as part of this proposal to be protected from disclosure to third parties, the consultant must provide a signed letter enclosed with their proposal outlining the parts of the proposal to be protected. This letter will not guarantee that there will never be disclosure, but it does lay the groundwork for overseeing an application for disclosure by a third party.

20. Indemnification

The successful consultant shall indemnify and save harmless Temagami First Nation and their employees from all actions, suits, claims and demands whatsoever which may arise directly or indirectly by reason of a requirement of the contract, save and except for damage caused by the negligence of the Temagami First Nation or their employees.

End of Request for Proposal