

Apply By: Wednesday, March 20, 2024 11:59 pm EDT

 [PRINT](#)

Indigenous Internship Program - Apply here for 2024 opportunities!

Organization: Various Ministries
Division: Various Division and Branches across the OPS
City: Any City
Language of Position(s): English
Job Term: Temporary (internship contracts of up to 12 months)
Job Code: Not Available - Not Available
Salary: Not Available* (select individual job ad below for details)
 *Indicates the salary listed as per the OPSEU Collective Agreement.
Posting Status: Open
Job ID: 193787

Strengthening Ontario, together.

A career in the Ontario Public Service (OPS) is driven by a passion for creating a stronger Ontario. For those who share this ambition, we are committed to fostering a diverse and inclusive workplace where employees have the resources and opportunities they need to be fulfilled and inspired to move Ontario forward.

Consider a rewarding internship with the Ontario Public Service!

The Indigenous Internship Program (IIP) is a 12-month paid internship program designed to provide recent Indigenous (First Nations, Métis, Inuit) post-secondary graduates, with the opportunity to gain professional level work experience and a pathway through which they can build and develop transferable skills that can be used to gain sustained employment in their field of choice. You will be working with a team of engaged professionals and dedicated leaders, you'll take the next step in your career in a dynamic environment that provides opportunities for personal growth, competitive salary, mentorship, learning and development opportunities, and work-life balance.

Personal Information

The Ontario Public Service (OPS) is committed to building a workforce that reflects the communities it serves and to promote a diverse, anti-racist, inclusive, accessible, merit-based, respectful, and equitable workplace. To enable this commitment and advance broader organizational objectives, this dedicated internship has been created for eligible applicants who self-identify as an Indigenous person (First Nations, Métis, Inuit). As part of the application process, all applicants must respond to a self-attestation. Applicants who do not self-identify as Indigenous or who choose not to identify will not be eligible.

Information Session

Interested in learning more about the Indigenous Internship Program, how we work and what to expect? We are hosting an information session for interested applicants, where you'll have the opportunity to engage with our senior leaders about the Indigenous Internship Program and the OPS. You will also have an opportunity to participate in a Question-and-Answer session for any additional information you may be seeking.

If you are interested in attending the information session, [please sign up here](#).

OPS Commitment to Diversity, Inclusion, Accessibility, and Anti-Racism:

We are committed to build a workforce that reflects the communities we serve and to promote a diverse, anti-racist, inclusive, accessible, merit-based, respectful and equitable workplace. We invite all interested individuals to apply and encourage applications from people with disabilities, Indigenous, Black, and racialized individuals, as well as people from a diversity of ethnic and cultural origins, sexual orientations,

gender identities and expressions. Visit the [OPS Anti-Racism Policy](#) and the [OPS Diversity and Inclusion Blueprint](#) pages to learn more about the OPS commitment to advance racial equity, accessibility, diversity, and inclusion in the public service.

We offer employment accommodation across the recruitment process and all aspects of employment consistent with the requirements of Ontario's [Human Rights Code](#). Refer to the "How to apply" section if you require a disability-related accommodation.

What can I expect to do in this role?

We offer a variety of internships in diverse career fields. You may apply to as many of the following positions as you wish. Click on the Job Types below to see the full job ad and to **APPLY TODAY!**

To learn more about the ministries recruiting for the following positions, access the following link: [Ministries | ontario.ca](#).

Financial Management

Available locations: Guelph, Peterborough, Sault Ste. Marie, Sudbury, Toronto

Financial Management Intern (Treasury Board Secretariat, Ministry of Natural Resources and Forestry)

Communications

Available locations: Guelph, Toronto

Communications Intern (Ministry of Agriculture, Food and Rural Affairs, Ministry of Citizenship and Multiculturalism, Ministry of Tourism, Culture and Sport, Ministry of Indigenous Affairs, Ministry of Labour, Immigration, Training and Skills Development)

Policy Development

Available locations: Guelph, Peterborough, Sault Ste. Marie, Sudbury, Thunder Bay, Timmins, Toronto

Policy Intern (Ministry of Indigenous Affairs, Ministry of Agriculture, Food and Rural Affairs, Ministry of Citizenship and Multiculturalism, Ministry of Labour, Immigration, Training and Skills Development, Ministry of Mines, Ministry of Natural Resources and Forestry, Ministry of Tourism, Culture and Sport, Ministry of Economic Development, Job Creation and Trade)

Policy Intern (Cabinet Office)

Program and Service Delivery

Available locations: Elora, Fort Frances, Gore Bay, Guelph, Kemptville, Lindsay, London, New Liskeard, Peterborough, Ridgeway, Sault Ste. Marie, Stratford, Sudbury, Thunder Bay, Toronto, Verner

Program and Service Delivery Intern (Ministry of Agriculture, Food and Rural Affairs, Ministry of Natural Resources and Forestry, Ministry of Northern Development, Ministry of Economic Development, Job Creation and Trade, Ministry of Labour, Immigration, Training and Skills Development)

Project Management

Available locations: Elora, Fort Frances, Gore Bay, Guelph, Kemptville, Lindsay, London, New Liskeard, Ridgeway, Stratford, Sudbury, Thunder Bay, Toronto, Verner

Project Management Intern (Ministry of Agriculture, Food and Rural Affairs, Ministry of Mines).

Human Resources

Available locations: Sudbury, Toronto

Human Resources Intern (Ministry of Northern Development, Ministry of Citizenship and Multiculturalism).
Human Resources Intern (Cabinet Office).

Indigenous Relations

Available locations: Peterborough, North Bay, Sudbury, Thunder Bay, Toronto

Indigenous Relations Intern (Ministry of Natural Resources and Forestry, Ministry of Mines)

Indigenous Relations Intern (Ministry of Natural Resources and Forestry)

Planning

Available locations: Aurora, Aylmer, Guelph, Kemptville, Kingston, Midhurst, Pembroke, Peterborough, Vineland

Resource Liaison Intern (Ministry of Natural Resources and Forestry)

Administration

Available locations: Sault Ste. Marie

Division Support Clerk Intern (Ministry of Natural Resources and Forestry)

Sciences

Available locations: Peterborough

Aquatic Research Biologist Intern (Ministry of Natural Resources and Forestry)

To apply, click on the job types above to see the full job ad and submit an application.

How do I qualify?

General Program Eligibility Criteria

You must meet the mandatory eligibility criteria by the first day of employment.

Mandatory:

- In order to be eligible for the Indigenous Internship Program, you must self-identify as an Indigenous person. The term Indigenous refers to individuals who identify as being descended from the original inhabitants (the first peoples) of what is now known as Canada. In this context, Indigenous people are First Nations, Métis and/or Inuit.
- The Indigenous Internship Program is open to all Indigenous applicants who have graduated or will complete the requirements to graduate with a degree, diploma or post-graduate certificate from a recognized or legally authorized post-secondary institution in the last five years (May 2019-August 2024).
- You must be legally entitled to work in Canada.
- You must be a resident of Ontario during the term of employment.

Note: certain position may have additional eligibility requirements based on the nature of the role. Please refer to the specific job ad for details.

For more information about the Indigenous Internship Program, please visit the [Indigenous Internship Program webpage](#).

Other Student and New Graduate Opportunities

We offer a variety of summer jobs in diverse career fields. [See what summer opportunities are currently available!](#)

Also, check out all the [other student and new professional opportunities](#) offered within the Ontario Public Service.

Additional Information:

Address:

- English Temporary, duration up to 12 months, Any City, Anywhere in Ontario

Compensation Group: Ontario Public Service Employees Union

Schedule: N/A

Category: Internships

Posted on: Tuesday, February 27, 2024

Note:

- Some positions advertised on this job ad are represented by the Ontario Public Service Employees Union (OPSEU) and successful candidates will be required to pay monthly union dues, which are automatically deducted from your pay.
- Other positions advertised on this job ad may be excluded from the OPSEU Collective Agreement (i.e., not represented by OPSEU), depending on the business area within the Ministry in which the work is performed. You will be advised during the recruitment process by the hiring manager of the business area.
- This ad is also available in **French**. Some positions advertised on this job ad are represented by the Ontario Public Service Employees Union (OPSEU) and successful candidates will be required to pay monthly union dues, which are automatically deducted from your pay.

How to apply:

1. You must submit your application using only one of the methods identified below.
2. Your cover letter and resume combined should not exceed five (5) pages. For tips and tools on how to write a concise cover letter and resume, review the [Writing a Cover Letter and Resume: Tips, Tools and Resources](#).
3. Customize your cover letter and resume to the qualifications listed on the job ad. Using concrete examples, you must show how you demonstrated the requirements for this job. We rely on the information you provide to us.
4. Be sure to quote the Job ID number for this position.
5. OPS employees are required to quote their WIN EMPLOYEE ID number when applying.

Send application to:

You must submit an application online through the job ads listed above. Your application should describe how you meet the knowledge and skill requirements outlined in the job ad.

Collection of Information

Your personal information is being collected and will be used to determine your qualifications for employment with the Ontario Public Service, and for recruitment modernization initiatives. OPS Careers is an authorized common service in accordance with s. 6 of the Ministry of Government

Services Act, R.S.O. 1990, c. M.25 and this collection of personal information is necessary to the proper administration of OPS Careers.

Please do not provide more personal information than what is asked of you. For example, do not include your social insurance number, photograph, or banking information, etc. with your application. We strongly encourage you not to provide us with information beyond that which is requested in the job posting.

If you have any questions about the collection, use, disclosure, or retention of your personal information, please contact us.

All external applicants (including former employees of the Ontario Public Service) applying to a competition in a ministry or Commission public body must disclose (either in the cover letter or resume) previous employment with the Ontario Public Service. Disclosure must include positions held, dates of employment and any active restrictions as applicable from being rehired by the Ontario Public Service. Active restrictions can include time and/or ministry-specific restrictions currently in force, and may preclude a former employee from being offered a position with the Ontario Public Service for a specific time period (e.g. one year), or from being offered a position with a specific ministry (either for a pre-determined time period or indefinitely). The circumstances around an employee's exit will be considered prior to an offer of employment.

Remember: The deadline to apply is **Wednesday, March 20, 2024 11:59 pm EDT**. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

All Ontario Public Service external job advertisements are posted in English and French. To confirm the language requirements of a job, check the "language of position" information at the top of each job ad. For all positions, candidates will be assessed in English, the business language of the Ontario Public Service. For English/French designated bilingual positions, candidates will also be assessed through French-language proficiency testing.

Toutes les offres d'emploi externes de la fonction publique de l'Ontario sont affichées en anglais et en français. Pour connaître les exigences linguistiques, vérifiez les renseignements sur la « langue du poste » figurant dans le haut de chaque offre d'emploi. Pour tous les postes, l'évaluation des candidates et candidats se fera en anglais, la langue usuelle de la fonction publique de l'Ontario. En ce qui concerne les postes désignés bilingues, la maîtrise du français des candidates et candidats sera également évaluée.

**The Ontario Public Service is an inclusive employer.
Accommodation is available under the Ontario's Human Rights Code.**

Note: The only website where you can apply on-line for positions with the Ontario Public Service is <http://www.gojobs.gov.on.ca>